

Turner Park Tennis Courts

Crisp County Board of Commissioners
Recreation Department

Eric Bozeman: CPRP
February 25, 2022

CRISP COUNTY BOARD OF COMMISSIONERS
210 SOUTH 7TH ST.
CORDELE, GA. 31015

PROJECT DESCRIPTION

The Crisp County Board of Commissioners, Recreation Department, (herein referred to as **CCRD**), invites you, a Tennis Court Contractor, (herein referred to as **Contractor**), to submit a proposal to refurbish the Turner Park Tennis Courts at 501 East 24th Ave., Cordele, Ga. 31015. The Turner Park Tennis Courts construction proposal must completely plan and perform all items associated with the scope of work and specifications included. All times in this RFP are Eastern Daylight Time, (herein referred to as **EDT**).

SUMMARY OF SCOPE

TURNER PARK TENNIS COURTS

Repair existing courts and refurbish using a Premier Court Surface Installation.

DETAILED SCOPE OF WORK

The contractor shall furnish the materials, equipment, labor and supervision to provide and install the work as described below.

INSTALL ONE DOUBLE PREMIER COURT OVER EXISTING ASPHALT COURT - 120' x 108'

1. Clean the tennis courts (one double court) as necessary in preparation for installation of the Premier Court. Premier Court is a crack proof and cushioned court surface.
2. Flood the courts and mark all low lying areas. Level these areas with E-330 mix and smooth out.
3. All cracks will be fully cleaned, prepared, filled and smoothed.
4. Install Premier Court and seam together per Manufacturer's specifications.
5. Apply one coat of Premier Court sealer over the entire court surface.
6. Apply two coats of black acrylic resurfacer to Premier Court seams.
7. Apply two coats of black acrylic resurfacer to the entire court.
8. Apply multiple coats of fortified Acrytech™ full acrylic playing surface. Acrytech™ Player's Choice colors to be selected by Owner.
9. Stripe two regulation tennis courts using two coats of texturized white line paint. Stripe one set of Pickleball lines on each of the two tennis courts using two coats of texturized line paint, color will be of the same color family.
10. Install two new sets of 2-7/8" o.d. external gear net posts, install two new 3.0 tennis court nets and center straps.
11. Clean work site thoroughly.

NOTE: The Premier Court installation will include a twenty-five year manufacturer's warranty.

RFP SCHEDULE

● Release of RFP	● Friday, February 25, 2022
● Questions Due By	● Friday, March 18, 2022
● Bids Due	● Thursday, March 24, 2022
● Award of Contract	● Monday, March 28, 2022
● Project Start Date	● Monday, May 2, 2022
● Project Completion Date	● Monday, May 30, 2022

DELIVERABLES

Prior to Award:

- Three (3) Completed Bid Forms.
- Submit in Printed format, three (3) copies in a sealed envelope.
- Detailed scale design of proposed project.

After Award:

- Contractor must have a current Crisp County business license prior to beginning work
- Contractor must comply to local, state, and national code requirements including but not limited to:
 - Acquiring all necessary permitting. .
- The bidder understands that upon acceptance of his/her proposal, a Certificate of Liability insurance must be received before a Notice to Proceed can be issued.

SELECTION CRITERIA

- It is our goal to maintain safe, high quality athletic facilities to the citizens of Crisp County. Our selection will be based on the contractor's planning, price, and quality of past work. The Bidder understands that the Board reserves the right to reject any and all bids and to waive any informality in the Bidding.

PREPARATION OF BID

- Contractors are expected to thoroughly and completely examine and familiarize themselves with this RFP.
- Failure in any area of this RFP, to understand the content, will be at the Contractor's risk.
- Each Contractor shall furnish the information required by this RFP.
- The Contractor shall sign the bid in the appropriate spaces.
- Each Contractor by making a proposal represents that they have visited the site and familiarized themselves with the local conditions under which the work is to be performed.
- Each Contractor by making a proposal represents that they have read and understand the RFP documents.

COMPLETENESS OF BID

- All Contractors are cautioned to make the Bid complete and to furnish all required information and details.
- Your Bid Package must break cost into materials and labor.
- Any changes to the RFP will be made in the form of an Addendum.
- Contractor must submit three (3) signed and sealed copies of the RFP at the time of submission.

CONTRACTOR QUESTIONS

- Any explanation desired by a Contractor regarding vague or not understood wording, meaning, or interpretation of any portion of this RFP may be made in writing to Eric Bozeman at the contact information at the end of this section.
- Questions are due no later than 2:00 PM EDT, Friday, March 18, 2022.
- Written instructions or explanations not bearing the signature of Eric Bozeman, or oral instructions or explanations given before the award of the bid contract, will not be binding on CCRD.

Eric Bozeman
[229.276.2797](tel:229.276.2797)
eric.bozeman@crispcounty.com

SUBMISSION OF BID PACKAGE

Contractors are to submit their Turner Park Tennis Courts Proposal and Bid Documents to the following address in a sealed envelope prior to 2:00 PM EDT, Thursday, March 24, 2022:

Crisp County Board of Commissioners
CCGC
Attn: Clark Harrell
210 South Seventh Street Rm 301
Cordele GA, 31015

BID FORM

**Bid Opening Location: Crisp County Government Center
210 S. 7th St. Room 305
Cordele, GA 31015**

Date: March 24, 2022

Time: 2:00 PM EDT

I, _____ representative for
_____, agree to complete the above Scope of
Work for **The Crisp County Board of Commissioners, Recreation Department** (Owner) for the

Total Base Bid amount of \$ _____ (Amount to be Contracted).

Signature

Date

Crisp County Board of Commissioners Representative

Date

Attachment A
Turner Park Tennis Courts Proposal

Bid Opening Location: Crisp County Government Center
210 S. 7th St. Room 305
Cordele, GA 31015

Date: March 24, 2022

Time: 2:00 PM EDT

Proposal of _____ DBA _____

(Hereinafter called **Contractor**) organized and existing under the laws of the State of

Georgia, as a _____
(corporation, partnership, individual)

To: The Crisp County Board of Commissioners, Recreation Department (hereinafter called **CCRD**).

Gentlemen:

The Contractor, in compliance with your invitation for proposals from a qualified Tennis Court Contractor, knowing the site of the proposed work, and being familiar with all the conditions surrounding this project, hereby submits the following proposal:

Contractor acknowledges the receipt of the following addendum (if any):

Contractor agrees to be prepared to commence work on requested tasks by May 2, 2022, at 9:00 AM EDT.

Contractor agrees to perform all of the work described in the PROJECT DESCRIPTION, and the SCOPE OF WORK provided herewith, as presented in the Request for Proposals as requested at the rates set forth below:

The Contractor provides the following estimates:

1. Itemized cost of materials.
2. Itemized cost of labor.

The Contractor understands that upon acceptance of his proposal, a Certificate of Liability insurance must be received and a Crisp County business license must be on file before a Notice to Proceed can be issued.

The Contractor understands that compliance with all applicable Federal, State and Local Law, Rules and Regulations is required.

Document Date 02/25/22

The Contractor understands that he must comply with the Copeland “Anti-Kick Back” Act. This act provides that each contractor shall be prohibited from inducing, by any means, any person employed in the conduct of public work to give up any part of the compensation to which he is otherwise entitled.

The Contractor understands that he must provide Certification of Equal Opportunity Employer, Drug Free Workplace, and D.B.E. Candidate or Minority Contractor status where applicable. D.B.E Contractors are encouraged to participate.

The Contractor understands that he must comply with the **Georgia Security and Immigration Compliance Act:**

1. Contractor and any and all sub-contractors utilized in conjunction with services provided to local government will comply with the requirements of O.C.G.A. § 13-10-91 and the Georgia Department of Labor's Rule 300-101-.02.
2. Contractor must indicate the appropriate blank: Contractor employs: __ 500 or more employees; __ 100 to 499 employees; __ 99 or fewer employees.
3. Contractor will provide a lawfully executed affidavit or substantially similar affidavit to the Georgia Department of Labor's' Contractor Affidavit, as set forth in Rule 300-10-1-.07, to the local government which will be a material term of the contract and incorporated into the contract.
4. In the event that Contractor employs or contracts with any subcontractor(s) in conjunction with this contract, Contractor will secure from each and every subcontractor a written representation of the number of employees each subcontractor employs as being 500 or more employees, 100 to 499 employees or 99 or fewer employees.
5. Contractor will provide lawfully executed affidavits or substantially similar affidavits from each and every subcontractor utilized in conjunction with this agreement and will provide copies of those affidavits to the local government. These subcontractor affidavits will be attached and incorporated into this agreement. The subcontractor affidavit should be identical or substantially similar to the subcontractor affidavit prepared by the Georgia Department of Labor at Rule 300-10-1-.08. This subcontractor affidavit also must be or become a part of any agreement between' the Contractor and Subcontractor.
6. Contractor and any subcontractor that provides services related to the contract understands and acknowledges that it may be subject to audit by the Georgia Department of Labor for its compliance with O.C.G.A. 13-10-90 et seq. and all implementing rules.

The Contractor agrees that this bid shall be valid and may not be withdrawn or revoked for a period of sixty (60) calendar days after the scheduled bid opening time.

Respectfully submitted by:

Seal-if Contractor is a corporation)

(Title)

(Business address)

ATTACHMENT B
GSICA CONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation that is contracting with Crisp County Georgia has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A.13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with Crisp County Georgia, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the County Administrator of Crisp County Georgia at the time the subcontractor(s) is retained to perform such service.

Contractor must indicate the appropriate blank: Contractor employs _ 500 or more employees; __ 100 to 499 employees; __ 99 or fewer employees;

EEV / Basic Pilot Program* User Identification Number: _____

BY: Authorized Officer or Agent: _____

Contractor Name: _____

Title of Authorized Officer or Agent of Contractor: _____

Printed Name of Authorized Officer or Agent: _____

Date: _____

Subscribed and sworn before me on this the ____ day of _____, 20__.

Notary Public

My Commission Expires: _____

* As of the effective date of O.C.G.A 13-10-91, the applicable federal work authorization program is the "EEV {Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U .S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).
(End of Form)

SUBCONTRACTOR AFFIDAVIT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm or corporation that is engaged in the physical performance of services under a contract with _____ (Name of Contractor) on behalf of Crisp County Georgia has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

Contractor must indicate the appropriate blank: Contractor employs:

___ 500 or more employees:

___ 100 to 499 employees;

___ 99 or fewer employees;

EEV / Basic Pilot Program* User Identification Number: _____

BY: Authorized Officer or Agent: _____

Contractor Name: _____

Title of Authorized Officer or Agent of Contractor: _____

Printed Name of Authorized Officer or Agent: _____

Date: _____

Subscribed and sworn before me on this the ____ day of _____, 20__.

Notary Public

My Commission Expires: _____

* As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).